



## **WASHTENAW 100 PUBLIC SAFETY GRANT APPLICATION PACKET**

Thank you for your interest in The Washtenaw 100 Grant Program. The Washtenaw 100 has a long standing history of supporting public safety organizations.

Grants are only available to public safety agencies located within Washtenaw County. The grant applicant must be the benefactor of the grant. No applications are accepted from non-governmental agencies or for-profit organizations.

The grant application process is a partnership. It is the expectation of the Washtenaw 100 that all directions will be carefully followed and all information will be read carefully and referenced during the process.

Grants are considered on an annual basis by The Washtenaw 100's Board of Directors, and ALL applicants will be notified of a decision regarding their application within six weeks of the close of the grant deadline. The decision of The Washtenaw 100 is final and no further information will be provided.

Application assistance is available through [info@washtenaw100.org](mailto:info@washtenaw100.org) until two weeks prior to the grant deadline.



## WASHTENAW 100 PUBLIC SAFETY GRANT APPLICATION PACKET FREQUENTLY ASKED QUESTIONS

Please Apply Early. Application assistance is available through [info@washtenaw100.org](mailto:info@washtenaw100.org) until two weeks prior to the grant deadline.

### Who can apply for a Washtenaw 100 Grant?

Grants are only available to municipal agencies. The applying agency must be the benefactor of the grant. Grants must be submitted by the Chief/Director of the applying agency.

### What does the Washtenaw 100 Grant Program support?

Our mission is to impact the lifesaving capabilities and lives of public safety personnel and the community they serve. This is accomplished by providing lifesaving equipment and prevention education tools to public safety organizations.

***Examples of items that are not supported by the organization at this time include:*** event sponsorships, user fees, service contracts, any type of monthly or annual contract, to name just a few.

### What are typical funding areas?

Typical funding areas include:

- **Life-saving Equipment** - provide first responders with life-saving equipment such as: Vehicle extrication tools, automated external defibrillators (AEDs), bunker gear, bullet-proof vests, etc.
- **Prevention Education** – provide prevention education tools to the public about the importance of public safety in order to prevent disasters in the home and community. For example, fire extinguisher training systems, inflatable fire safety houses, prevention education materials, program initiatives to focus on issues like DUI Education, carbon monoxide poisoning, and CPR Training.
- **Continuing Education or Training** – provide financial resources or continued education to individuals pursuing a career in public safety.

# **WASHTENAW 100 PUBLIC SAFETY GRANT APPLICATION PACKET**

## **FREQUENTLY ASKED QUESTIONS**

### **What is commonly requested equipment and typical funding amounts?**

- Automated External Defibrillator - \$1,500
- Bunker Gear - \$2,000 (Individual pieces may also be requested (i.e. Bunker coat , Bunker pants or helmet)
- Flashlights - \$30 - \$100
- Police Bicycle - \$600 - \$1,000
- Bullet Proof Vest - \$600
- Rapid Response Bicycle - \$1,200
- Gas Detectors - \$5,000
- Self-Contained Breathing Apparatus (SCBA) - \$5,000

### **Does the Washtenaw 100 accept requests for partial funding?**

The Washtenaw 100 does consider requests for partial funding. Information about the project and the secured funding must be included as part of your organization's background/history attachment.

### **If my department has received a grant award from the Washtenaw 100 in the past, when can we re-apply?**

Grant recipients must wait a minimum of two years after approval before re-applying.

### **What are the most common reasons a grant application is marked incomplete?**

- Quote was not provided.
- Quote does not match the dollar amount or quantity requested in the grant application.
- Quote is missing pertinent vendor and/or application contact information.
- Quote includes item(s) that are not being requested in the grant.
- Attachments are missing.
- Alternate contact information is missing.

### **Can the Washtenaw 100 Grant be used for fire school or a police academy scholarship?**

No, however, the Washtenaw 100 may partner with an accredited school(s) for scholarship programs for individuals pursuing or advancing their career in the public safety sector.

### **If my request is more or less than \$10,000 will it be denied?**

Grant requests are typically between \$1,000 - \$5,000. Requests exceeding \$10,000 will not be accepted.



## **WASHTENAW 100 PUBLIC SAFETY GRANT APPLICATION PACKET GRANT APPLICATION GUIDELINES AND REQUIRED ATTACHMENTS**

Please prepare the following attachments before you continue. We cannot consider your application if any of the required information is missing.

### **Background/History**

Brief history of your department, and how the grant will benefit your organization and the community you serve.

### **Vendor Equipment Quote**

You must provide an official vendor quote with the following information for your grant request to be considered. Submitted quotes **MUST** meet the requirements below, please read carefully.

- Only one vendor quote can be submitted. If more than one quote is submitted, your application will be marked incomplete.
- Quote must be dated within six months of the application deadline.
- Vendor sales representative first and last name and vendor E-mail address must be included.
- The name and physical address of your organization, and a contact person from your organization must be included.
- Must contain only the item(s) pertaining to your grant request.
- The total dollar amount and equipment quantities in the vendor quote **MUST MATCH** the total that your department is requesting.
- Include sales tax (if applicable) and an estimated freight charge (if applicable).
- The equipment brand and manufacturer must be included on the quote.
- The cost maintenance plans and extended warranties are not permissible.

**WASHTENAW 100 PUBLIC SAFETY GRANT APPLICATION PACKET  
GRANT APPLICATION GUIDELINES AND REQUIRED ATTACHMENTS  
PAGE 2**

**Important Notes About Vendor Quote**

- Washtenaw 100 will not be responsible for re-stocking fees or costs related to errors within your quote.
- Washtenaw 100 will not be responsible for additional shipping costs or tax not included in the submitted quote.
- Washtenaw 100 does not endorse any specific equipment vendor or brand.
- The Washtenaw 100 does not fund grant requests for refurbished or pre-owned equipment.
- When requesting a quote from a vendor, we **highly** recommend sharing our quote requirements with the sales representative and making them aware the quote is for a Washtenaw 100 Grant Application.

# WASHTENAW 100 PUBLIC SAFETY GRANT APPLICATION

Applicant First Name

---

Applicant Last Name

---

Title

---

Departmental E-mail Address

---

Municipal Agency

---

Tax ID # (xx-xxxxxxx)

---

Mailing Address 1

---

Mailing Address 2

---

City, State, Zip Code

---

Direct Telephone Number

---

Alternate Contact Name  
(must be different from applicants)

---

Alternate Contact Phone  
(must be different from applicants)

---

Alternate Contact E-mail  
(must be different from applicants)

---

Community or Communities Served

---

Population

---

Number of Runs/Calls for Service  
Per Year

---

# **WASHTENAW 100 PUBLIC SAFETY GRANT APPLICATION**

## **PAGE 2**

**Local Approval Pre-Qualifications (Select the option that applies to your department):**

- As required by our community, this request has been presented and approved by our local government as part of our process when applying for external funding. Provide copy of meeting minutes with application.
- Our jurisdiction required approval from local officials once the award is granted.
- Our jurisdiction does not require pre-approval from local officials.

**Select the type of grant you are requesting:**

- Equipment Purchase
- Prevention Education
- Continuing Education / Training

**WASHTENAW 100 PUBLIC SAFETY GRANT APPLICATION**  
**PAGE 3**

**EQUIPMENT PURCHASE/ PREVENTION EDUCATION ADDITIONAL INFORMATION**

*If you are requesting funding for an equipment purchase or prevention education, complete this section.*

What equipment are you requesting? Please include quantity of each item. \_\_\_\_\_

\_\_\_\_\_

What is the TOTAL Cost of the equipment (including sales tax and shipping, where applicable)?

\_\_\_\_\_

Vendor Name: \_\_\_\_\_

Sales Representative First and Last Name: \_\_\_\_\_

Sales Representative E-mail address: \_\_\_\_\_

I understand that to be considered for funding, the total dollar amount and equipment quantities listed on the submitted quote must match the total above.

Has your department applied for this specific request in the past and been denied?

\_\_\_ Yes \_\_\_ No

If yes, how many times, prior to this application, has the request been submitted? \_\_\_\_\_

Briefly explain how the equipment will benefit your community and your department:

\_\_\_\_\_

\_\_\_\_\_

Grant recipients will receive a check to make the purchase according to the provided vendor quote. After you receive your equipment, you must E-mail signed and dated copies of all invoices to the Washtenaw 100 within one (1) week of delivery.



**WASHTENAW 100 PUBLIC SAFETY GRANT APPLICATION  
PAGE 4**

**CONTINUING EDUCATION / TRAINING ADDITIONAL INFORMATION**

*If you are requesting funding for continuing education / training, complete this section.*

What is the amount of funding you are requesting? \_\_\_\_\_

How do you plan to use the funds requested? \_\_\_\_\_

\_\_\_\_\_

How will the funding assist your department?: \_\_\_\_\_

\_\_\_\_\_

Has your department applied for this specific request in the past and been denied?

\_\_\_ Yes \_\_\_ No

If yes, how many times, prior to this application, has the request been submitted? \_\_\_\_\_

Grant recipients will receive a check to register for training. After you register for the training, you must E-mail signed and dated copies of all invoices to the Washtenaw 100 within one (1) week of registration.

**WASHTENAW 100 PUBLIC SAFETY GRANT APPLICATION  
PAGE 5**

**COMMUNITY IMPACT INFORMATION**

*This section must be completed for all requests.*

Have you reached out to your municipality for funds for this equipment/training?

Yes  No

Has your municipality denied the request for the funds?  Yes  No

If yes, provide an explanation. \_\_\_\_\_

What positive effect will the funds specifically have? Provide statistics when possible.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Was there a particular instance where a life would have been positively impacted if you would have had the equipment/training? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**WASHTENAW 100 RELATIONSHIP**

*This section must be completed for all requests.*

Has your department received funding from the Washtenaw 100 for a grant in the past two years?

Yes  No

**This information will be verified, if submitted incorrectly it will result in automatic denial.**

**WASHTENAW 100 PUBLIC SAFETY GRANT APPLICATION**  
**PAGE 6**

**GRANT ACKNOWLEDGEMENT**

*This section must be completed for all requests.*

If your agency would like to acknowledge the grant award from the Washtenaw 100, any printed acknowledgements will need to be approved by the organization prior to being displayed.

If approved for funding, the Washtenaw 100 may facilitate a media presentation/press event at your agency to demonstrate the equipment and acknowledge the donation.

By applying, you grant the Washtenaw 100 permission to use your agency's name and identifying trademarks in connection with this application and in connection with the organization's solicitation for support.

---

Applicant Signature

---

Date

**WASHTENAW 100 PUBLIC SAFETY GRANT APPLICATION  
PAGE 7**

**PRINT/VIDEO RELEASE**

*This section must be completed for all requests.*

Applicant First and Last Name: \_\_\_\_\_

Applicant Agency: \_\_\_\_\_

Today's Date: \_\_\_\_\_

Public Information Officer Name: \_\_\_\_\_

(If you do not have a PIO, please list a contact name for event planning and publicity. This individual will need to be readily available by E-mail and phone).

PIO E-mail: \_\_\_\_\_

PIO Phone Number: \_\_\_\_\_

The representative of the agency listed above, and its members, hereby grant the Washtenaw 100 and its officers, directors, nominees, designees, successors, and assigns (hereinafter called "Producer"), permission to use, sell, assign, convey, reproduce, copyright, and publish images or visual likenesses, names and/or voices ("Personal Information") in any motion picture, videotape, photograph, sound or other recording and/or other media for commercial, informational, educational, advertising, or promotional purposes.

I hereby waive any right that I may have to inspect or approve the finished product or the advertising copy which may be used in connection therewith, or the use to which it may be applied.

I hereby release, discharge, and agree to hold harmless the Producer for any liability of any nature or description by virtue of any use whatsoever of my Personal Information, whether intentional or otherwise, including but not limited to any change that may occur or be produced in the taking of said pictures or images or in the recording of any sound, or in any processing in connection with the completion of the finished product.

I Accept the Terms as stated above.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date